

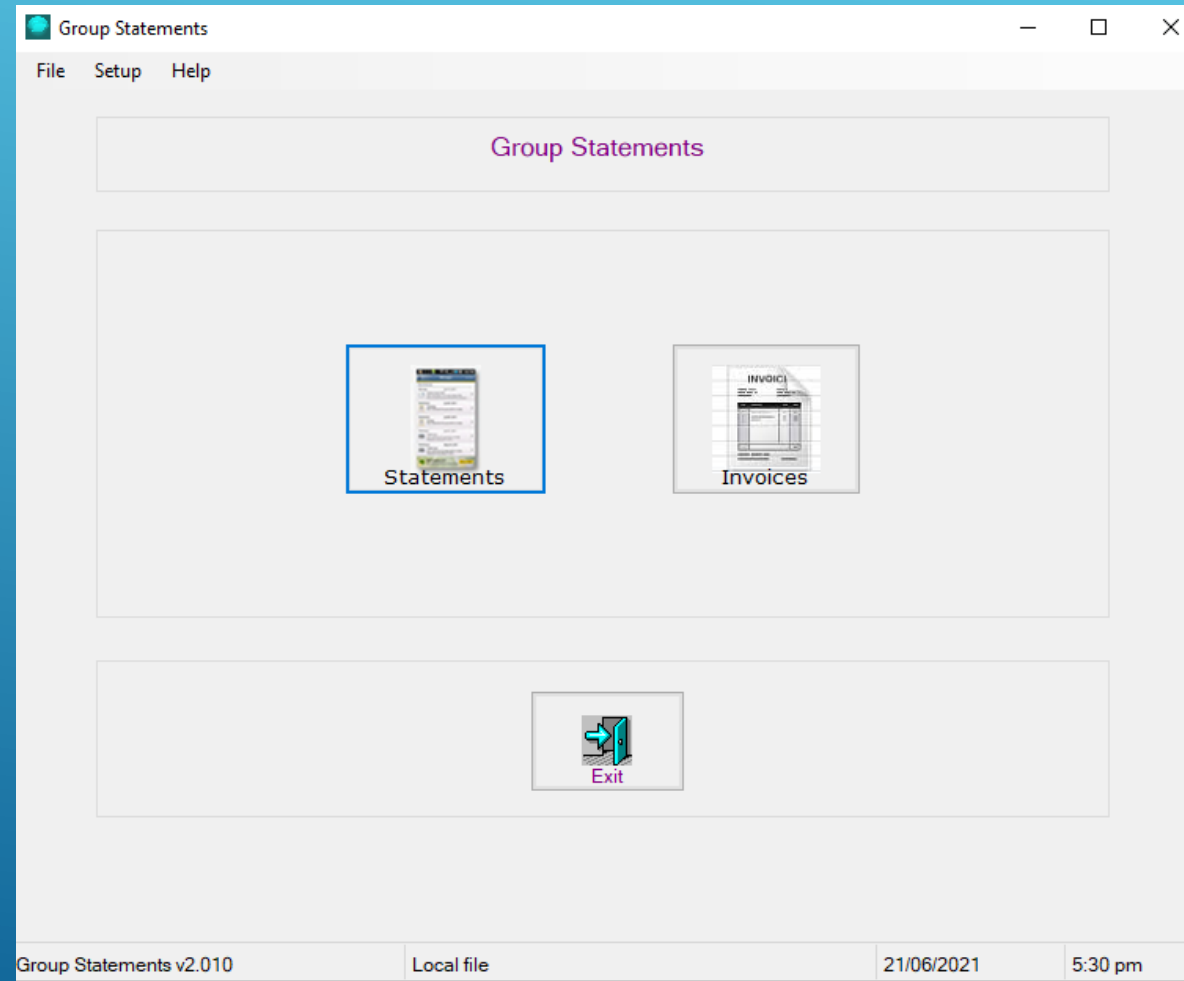
GROUP STATEMENTS

For MYOB AccountRight files

Software produced by Computing Solutions Ltd



GROUP STATEMENTS FOR MYOB



GROUP STATEMENTS FOR MYOB

- ▶ Group Statements is an approved software Add-on for MYOB AccountRight files
- ▶ It is commonly used by Companies who sell products to Customers who are 'Branches' of a major Group
- ▶ Key Features
 - ▶ Statements
 - ▶ You can create Statements to the 'Head Office' of a Group of Customers
 - ▶ Invoices
 - ▶ The key feature is the ability of sending an E-Commerce (XML) file to a major supplier
 - ▶ Reports are available for Invoices processed over a date range.

GROUP STATEMENTS FOR MYOB

Statements

- There are two Custom Lists used in Customer Cards
 - A List box for the Group Name
 - A list box for the Store Type
 - It is preferable to name these Custom Lists accordingly
- Setting up your Head Office
 - The Group Name is entered into the Group list
 - The text 'Head Office' is entered into the Store Type
- Setting up your Branches
 - The Group Name is entered into the Group list
 - The text 'Store' is entered into the Store Type


GROUP STATEMENTS FOR MYOB

Statements

- Preferences
 - There are options for the following:
 - Statement format, Header details, GST Number etc
 - Entries can be printed beneath each Branch (Store)
- Sales Transactions
 - Transactions are read using a selected date range
- Print Output
 - Output can be directed to Excel, PDF, Printer or Review

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Invoices

- The main purpose is to create XML files for the Supplier
 - Preferences include Item Barcode and Office prefix
 - Transactions are read using a selected date range
 - The XML file is created in a selected Folder
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SUMMARY

- The software can be downloaded from the website below
- Help notes are included with the software
- Any enquiries may be emailed to:
info@computingsolutions.co.nz
- For further details see:
www.computingsolutions.co.nz