

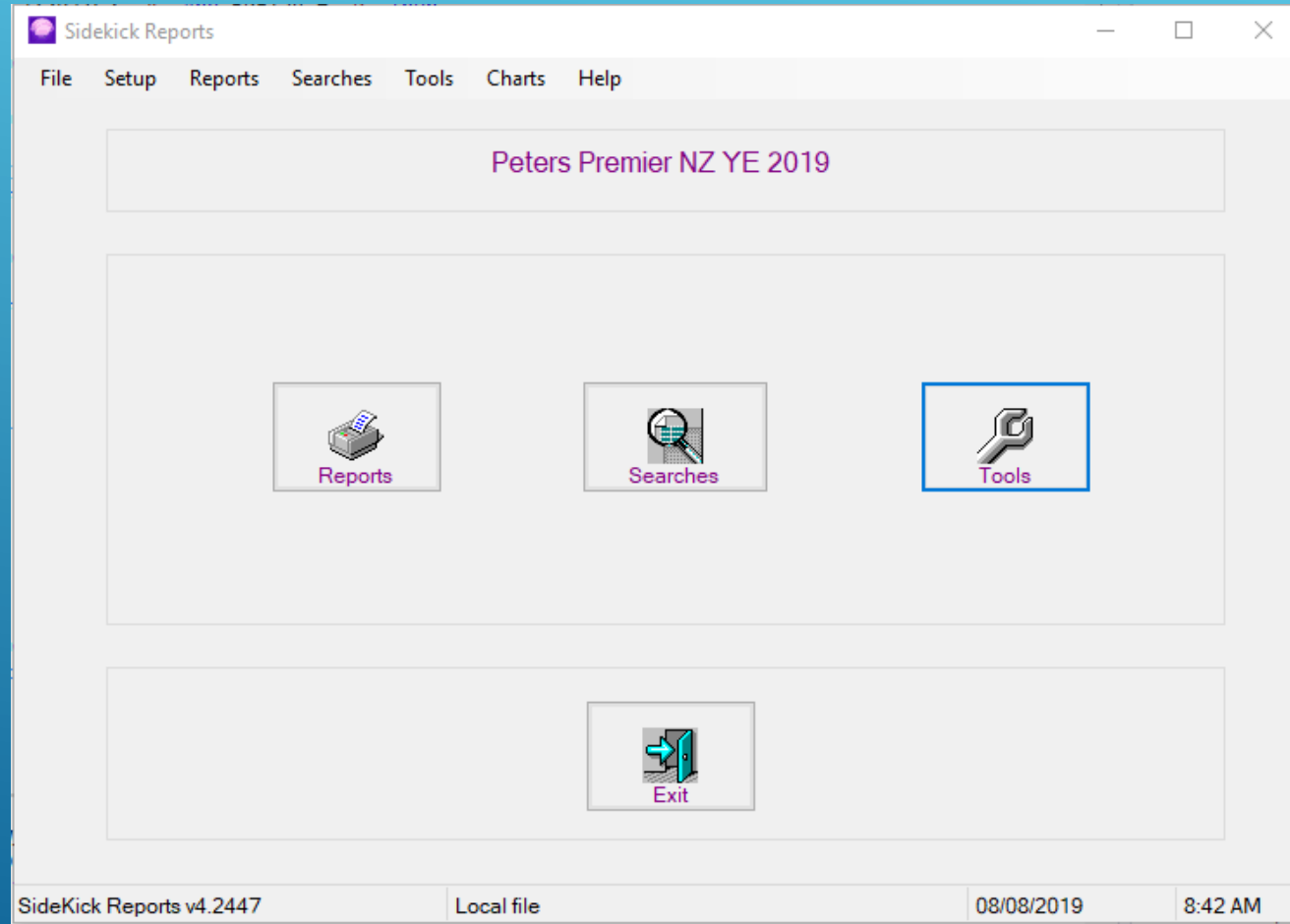
SIDEKICK REPORTS

For MYOB AccountRight files

Software produced by Computing Solutions Ltd



SIDEKICK REPORTS FOR MYOB



SIDEKICK REPORTS FOR MYOB

REPORTS

- ▶ Sidekick is approved Add-on software for MYOB AccountRight files
- ▶ It is used by a wide range of businesses and organisations
- ▶ Key Features
 - ▶ Reports
 - ▶ Over 80 reports with format and sort options
 - ▶ Searches
 - ▶ Search for descriptions, Jobs
 - ▶ Tools
 - ▶ Includes Metric Conversion, Raw Data extraction, Loan Calculator


SIDEKICK REPORTS FOR MYOB

REPORTS

- Many reports cover the main areas in AccountRight
 - General Ledger, Sales, Purchases, Inventory, Jobs
- Also a range of Budget related reports
 - Budget Alert, Budget Comparison, Budget Forecast
- Other reports based on Salesperson
 - Commission, Sales, Strike Rate
- Further more specific reports
 - Consolidated Balance Sheet and P&L (multi-file)
 - Profit and Loss Trading Accounts

SIDEKICK REPORTS FOR MYOB

Tools

- Compound Interest
 - Metric Conversions
 - Convert Foreign Values
 - Create ACC Upload file
 - Create Raw Data
 - Email Customers
 - Loan Calculator
 - Mail Merge File
- 

SIDEKICK REPORTS FOR MYOB

CHARTS

- Job List
 - Customer Sales
 - Customer Turnover
 - Customer Sales Margins
 - Salesperson Sales Margins
 - Salesperson Sales Summary
- 

SIDEKICK REPORTS FOR MYOB

REPORT EXAMPLE: BUDGET ALERT

Clearwater Revival Pty Ltd
PO Box 12-101
Beckenham
Christchurch

Budget Alert
01/04/2018 to 31/12/2018

09/08/2019 09:07:56

	Actual YTD	Budget YTD	Budget Available	Order Total	Budget Margin
Cost Of Sales					
Machinery Cost of Sales					
5-1010 Land Clearance	21564	25,000	3,436	0	3,436
5-1200 Earthmoving	18562	20,000	1,438	0	1,438
5-1400 Roads and Tracks	11,561	14,000	2,439	0	2,439
5-1450 Surface Preparation	8,965	10,000	1,035	0	1,035
Total Machinery Cost of Sales	60,652	69,000	8,348	0	8,348
Landscape Cost of Sales					
5-1510 Landscape Supplies	14,589	22,000	7,411	9,350	-1,939
Freightways NZ	21/08/2018	70 Freight for August Landscap		750	
Mico Supplies Ltd	08/08/2018	67 18 Trucks bark chips		3600	
Mico Supplies Ltd	15/08/2018	69 5 Trucks gravel for driveway		5000	
5-1540 Landscape Plants	7852	10,000	2,148	3,540	-1,392
Peters Merchandise Supplies	15/09/2018	68 Plants as attached		3540	
Total Landscape Cost of Sales	22,441	32,000	9,559	12,890	-3,331
Other Purchases					
5-3000 Sundry Purchases	4,357	13,500	9,143	6,300	2,843
Mico Supplies Ltd	12/06/2018	71 Super Phosphate		6300	
Total Other Purchases	4,357	13,500	9,143	6,300	2,843
Total Cost Of Sales	\$87,450	\$114,500	\$27,050	\$19,190	\$7,860

SIDEKICK REPORTS FOR MYOB

REPORT EXAMPLE: BUDGET COMPARISON

Clearwater Machinery Ltd
PO Box 12-101
Beckenham
Christchurch

Budget Comparison
01/07/2016 to 31/03/2017

03/08/2017 14:41:04

	[----- March -----]			[----- Year to Date from Jul -----]			Annual Budget
	Actual	Budget	Variance	Actual	Budget	Variance	
Income							
Mower and Chainsaw Sales							
Mower Sales	10,450	9,000	1,450	86,340	81,000	5,340	108,000
ChainSaw Sales	7,420	7,000	420	65,480	63,000	2,480	84,000
Other Sales	3,250	4,000	(750)	38,760	36,000	2,760	48,000
Total Mower and Chainsaw Sales	21,120	20,000	1,870	190,580	180,000	8,020	240,000
Total Income	21,120	20,000	1,120	190,580	180,000	8,020	240,000
Cost Of Sales							
Mower & Chainsaw Purchases							
Mower Purchases	4,250	4,000	(250)	34,360	36,000	1,440	48,000
Chainsaw Purchases	2,950	3,200	250	29,650	28,000	(1,650)	37,333
Total Mower & Chainsaw Purchases	7,200	7,200	0	64,210	64,000	(210)	85,333
Total Cost Of Sales	7,200	7,200	0	64,210	64,000	(210)	85,333
Gross Profit	13,920	12,800	1,120	126,370	116,000	(10,370)	154,667
Expenses							
General Expenses							
Accounting/Bookkeeping Fees	0	450	450	3,950	4,200	250	5,600
Advertising & Marketing	260	200	(60)	1,860	2,000	140	2,667
Rent	800	800	0	7,200	7,200	0	9,600
Telephone Expenses	285	300	15	2,956	3,000	44	4,000
Total General Expenses	1,345	1,750	405	15,966	16,400	434	21,867
Payroll Expenses							
Wages & Salaries Expenses	2,960	3,000	40	32,360	30,000	(2,360)	40,000
Staff Training Expenses	100	150	50	1,560	1,200	(360)	1,600
Total Payroll Expenses	3,060	3,150	90	34,120	31,200	(2,920)	41,600
Total Expenses	4,405	4,900	495	50,086	47,600	(2,486)	63,467
Operating Profit	9,515	7,900	1,615	76,284	68,400	7,884	91,200

SIDEKICK REPORTS FOR MYOB

REPORT EXAMPLE: BUDGET FORECAST

<p style="text-align: center;">Clearwater Pty Ltd 25 Spring Street Blackburn VIC, 3130</p> <p style="text-align: center;">Budget Forecast</p> <p style="text-align: center;">01/07/2015 to 31/03/2016</p>													
Name	Jul (Act)	Aug (Act)	Sep (Act)	Oct (Act)	Nov (Act)	Dec (Act)	Jan (Act)	Feb (Act)	Mar (Act)	Apr (Bgt)	May (Bgt)	Jun (Bgt)	Total
Income													
Sales - Spring Water		236	3,307	716	3,139					600	600	600	9,197
Sales - Carbonated Water		-53	920	374	408	4,545		2,500	1,200	500	500	500	11,395
Sales - Water Cooler			673	12,347	644	644		10,414	19,196	3,000	3,000	3,000	52,919
Sales - Crock		295	680		4,735					400	400	400	6,909
Sales - Stands			138	219	750					100	100	100	1,407
Sales - Other Equip		9,091		39	363					1,000	1,000	1,000	12,493
Service - Coolers	442	464	122	479	122			350		100	100	100	2,279
Service - Other Income		1,502	55	165	41			127	1,000	1,000	1,000	1,000	4,890
Consultancy Income						1,000				100	100	100	1,300
Travelling Time		102	31	139	41					50	50	50	463
Total Income	442	11,638	5,926	14,478	10,242	6,190		12,914	20,873	6,850	6,850	6,850	103,252
Cost of Sales													
Equipment		241	2,746	694	5,494			4,064	17,329	2,500	2,500	2,500	38,068
Total Cost of Sales		241	2,746	694	5,494			4,064	17,329	2,500	2,500	2,500	38,068
Gross Profit	442	11,397	3,180	13,784	4,748	6,190		8,850	3,544	4,350	4,350	4,350	65,185

17/09/2008
14:27:37

SIDEKICK REPORTS FOR MYOB

REPORT EXAMPLE: CONSOLIDATED PROFIT & LOSS

		Level Two Consolidation		
		Consolidated Profit & Loss Statement		
		01/04/2015 to 31/03/2016		
16/05/2016 16:50:56		GROUP	PRO-1-100 100 %	PRO-2-100 80 %
4-0000	Income			
4-1000	Tractor Sales	469,995.66	261,108.70	208,886.96
4-1200	Mower and Chainsaw Sales	46,062.00	25,590.00	20,472.00
4-1600	Other Sales	14,400.00	8,000.00	6,400.00
	Total Income	530,457.66	294,698.70	235,758.96
5-0000	Cost Of Sales			
5-1000	Tractor Purchases	45,000.00	25,000.00	20,000.00
5-1200	Mower & Chainsaw Purchases	23,760.00	13,200.00	10,560.00
	Total Cost Of Sales	68,760.00	38,200.00	30,560.00
	Gross Profit	461,697.66	256,498.70	205,198.96
6-0000	Expenses			
6-1000	General Expenses	9,673.04	5,373.91	4,299.13
6-3000	Payroll Expenses	16,560.00	9,200.00	7,360.00
	Total Expenses	26,233.04	14,573.91	11,659.13
	Net Profit/(Loss)	435,464.62	241,924.79	193,539.83

SIDEKICK REPORTS FOR MYOB

REPORT EXAMPLE: INVENTORY STOCK ALERT

Clearwater Pty Ltd
25 Spring Street
Blackburn
VIC, 3130

Inventory Stock Alert

04/04/2012
13:18:18

Item	Name	On Hand	On Order	Committed	Available	12 Month Sales	
						Quantity	Value
100	Cooler Large	2		344	(342)	11	3,797.78
120	Cooler Filter Large	8		925	(917)	45	2,442.31
123	Filter Kit No 1 Large			60	(60)		
200	Cooler Medium	980	15	904	91	20	8,600.00
220	Cooler Filter Medium	1,008	100	821	287	2	34.81
230	Cooler Filter Expandable	6,010	50	5,680	5,447	1	80.00
300	Cooler Small	504	30	524	10	2	1,154.55
320	Cooler Filter Small	3	45	40	8	20	400.00
400	Ceramic Crock	565	30	350	245	3	272.73
410	Glass Crock		50	27	23	2	407.27
500	Spring Water Beverage Maker	40		27	13	10	3,627.30
550	Coffee Powder	21	25	10	36	12	300.00
560	Tea	33		60	(27)	35	1,312.50
600	20 Litres North Spring	99		33	66	25	568.18
610	20 Litres South Spring	107	100		207	34	842.35
630	20 Litres Clear Carbon	32		10	22	50	1,363.64
640	20 Litres Orange Carbon	27	50	40	37	20	600.00
650	12 Litres North Spring	23		30	(7)	20	336.36
670	12 Litres Clear Carbon	47	72		119	6	134.81
680	12 Litres Orange Carbon	63			63	6	107.85
700	Pine Stand	11		15	(4)	25	1,250.00
710	Steel Stand	10		30	(20)	50	3,454.55
800	Electric Motor E800			3	(3)	9	5,040.00
B45678	Built Item - Cooling Kit	2			2	3	2,818.18
HCR	Hydraulic Cloth Roller			4	(4)	1	450.00
KS-HC-18	Kit Set Hub Cap		10		10	15	750.00
KS-WR-18C	Kit Set Wheel Rim		5		5	15	3,000.00
KSS-SS	Kit Set Sound System	1			1		
KSS-TUNER	Kit Set Tuner	3			3		
OFFPK-G	Office Pack - Gold	2			2	1	1,000.00
Grand Totals		9,601	582		5,313	443	44,145.18

SIDEKICK REPORTS FOR MYOB

REPORT EXAMPLE: JOB BUDGET ALERT

Clearwater Machinery Ltd

PO Box 12-101
Beckenham
Christchurch

Job Budget Alert - All Jobs

01/04/2016 to 30/04/2016

03/10/2016

11:56:03

Account No	Account Name	Actual	Budget	Variance	Variance
115	Machinery Shop				
4-1100	Tractor Sale Details	14,000.00	15,000.00	-1,000.00	-7% ✗
4-1400	Mower Sale Details	8,000.00	7,500.00	500.00	7% ✓
4-1500	ChainSaw Sale Details	6,000.00	7,000.00	-1,000.00	-14% ✗
	Total Income	28,000.00	29,500.00	-1,500.00	-5% ✗
5-1010	Tractor Purchases	7,000.00	7,250.00	250.00	3% ✓
5-1400	Mower Purchases	3,500.00	3,800.00	300.00	8% ✓
5-1500	Chainsaw Purchases	1,800.00	2,500.00	700.00	28% ✓
	Total Cost of Sales	12,300.00	13,550.00	1,250.00	9% ✓
6-1200	Advertising & Marketing	450.00	500.00	50.00	10% ✓
6-1240	Rent	1,000.00	1,000.00	0.00	0% ✗
6-2900	Telephone Expenses	180.00	150.00	-30.00	-20% ✗
6-3010	Wages & Salaries Expenses	1,900.00	1,800.00	-100.00	-6% ✗
6-3030	Staff Training Expenses	200.00	250.00	50.00	20% ✓
	Total Expenses	3,730.00	3,700.00	-30.00	-1% ✗
	Job Totals	11,970.00	12,250.00	-280.00	-2% ✗

SIDEKICK REPORTS FOR MYOB

REPORT EXAMPLE: JOB BUDGET COMPARISON

Clearwater Machinery Ltd

PO Box 12-101

Beckenham

Christchurch

Machinery Shop (115)

01/07/2016 to 31/03/2017

03/08/2017 14:41:04

	----- March -----			----- Year to Date from Jul -----			Annual Budget
	Actual	Budget	Variance	Actual	Budget	Variance	
Manager: Peter Oliver							
Income							
Mower and Chainsaw Sales							
Mower Sales	7,650	7,000	650	65,250	63,000	2,250	84,000
ChainSaw Sales	5,650	5,600	50	52,650	50,000	2,650	66,667
Total Mower and Chainsaw Sales	13,300	12,600	700	117,900	113,000	4,900	150,667
Total Income	13,300	12,600	700	117,900	113,000	4,900	150,667
Cost Of Sales							
Mower & Chainsaw Purchases							
Mower Purchases	1,550	1,400	(150)	12,500	12,000	(500)	16,000
Chainsaw Purchases	970	1,100	130	13,245	14,000	755	18,667
Total Mower & Chainsaw Purchases	2,520	2,500	(20)	25,745	26,000	255	34,667
Total Cost Of Sales	2,520	2,500	(20)	25,745	26,000	255	34,667
Gross Profit	10,780	10,100	680	92,155	87,000	(5,155)	116,000

SIDEKICK REPORTS FOR MYOB

REPORT EXAMPLE: SALES BY CUSTOMER (ITEM)

Clearwater Pty Ltd 25 Spring Street Blackburn VIC, 3130								
Sales by Customer (Item)								
01/07/2015 to 30/06/2016								
26/08/2008 16:48:27								
Customer	Item	Description	Sales	Cost of Sales	Margin \$	Margin %	Units	Av Cost
A-Z Stationery Supplies	100	Cooler Large	1,668.75	3,372.39	-1,703.64	-51 %	10	337.24
	110	Cooler Large - 1 Month Rent	20.25		20.25		1	
	997	1 Hour - Travel	224.99		224.99		6	
	998	1 hour - Other Services	536.25		536.25		10	
	999	1 hour - Cooler Service	791.83		791.83		13	
			\$3,242.07	\$3,372.39	-\$130.32	-4 %	39	85.92
Cash Sales	500	Spring Water Beverage Maker	362.73	263.63	99.10	38 %	1	263.63
	600	20 Litres North Spring	568.18	292.53	275.65	94 %	25	11.70
	610	20 Litres South Spring	50.00	25.79	24.21	94 %	2	12.90
	670	12 Litres Clear Carbon	367.50	176.86	190.64	108 %	21	8.42
	680	12 Litres Orange Carbon	15.91	10.75	5.16	48 %	1	10.75
			\$1,364.32	\$769.56	\$594.76	77 %	50	15.39
Chelsea Mosset	610	20 Litres South Spring	-50.00		-50.00		-2	
	630	20 Litres Clear Carbon	-81.82		-81.82		-3	
	680	12 Litres Orange Carbon	-15.91		-15.91		-1	
			-\$147.73		-\$147.73		-6	
Chris Davis	410	Glass Crock	2,800.00	1,517.05	1,282.95	85 %	10	151.70
Footloose Dance Studio	100	Cooler Large	12,777.16	10,389.78	2,387.38	23 %	30	346.33
	120	Cooler Filter Large	864.82	631.94	232.88	37 %	14	45.14
	220	Cooler Filter Medium	39.09	24.55	14.54	59 %	1	24.55
	320	Cooler Filter Small	68.74	31.45	37.29	119 %	4	7.86
	550	Coffee Powder	50.00	38.64	11.36	29 %	2	19.32
	600	20 Litres North Spring	613.63	315.93	297.70	94 %	27	11.70
	610	20 Litres South Spring	2,500.00	1,353.96	1,146.04	85 %	100	13.54
	650	12 Litres North Spring	571.82	63.54	508.28	800 %	34	1.87
	670	12 Litres Clear Carbon	297.50	143.17	154.33	108 %	17	8.42
	700	Pine Stand	150.00	76.06	73.94	97 %	3	25.35
	710	Steel Stand	69.09	77.00	-7.91	-10 %	1	77.00

SIDEKICK REPORTS FOR MYOB

REPORT EXAMPLE: SALES BY ITEM (CUSTOMER)

Peters Premier NZ YE 2019							
PO Box 12-101							
Beckenham							
Christchurch							
Sales by Item (Customer)							
01/04/2018 to 31/03/2019							
10/09/2019 14:20:59							
Item	Description	Sales	Cost of Sales	Margin \$	Margin %	Units	Av Cost
HVC-236	Husqvarna Chainsaw 236						
	Alspach, RW & H	500.00	400.67	99.33	20%	1	400.67
	Chelsea Mosset	3,000.00	2,405.83	594.17	20%	6	400.97
		3,500.00	2,806.50	693.50	20%	7	400.93
HVC-460	Husqvarna Chainsaw 460						
	Alspach, RW & H	1,399.00	395.45	1,003.55	72%	1	395.45
	Chaffey, Anna	2,798.00	790.91	2,007.09	72%	2	395.46
	Garden Care Australia Pty	1,250.00	395.46	854.54	68%	1	395.46
		5,447.00	1,581.82	3,865.18	71%	4	395.46
HVC-562	Husqvarna Chainsaw 562						
	Baxter Products Ltd	1,200.00	484.83	715.17	60%	1	484.83
	Island Way Motel	3,700.00	1,000.00	2,700.00	73%	2	500.00
		4,900.00	1,484.83	3,415.17	70%	3	494.94
HVM-LC18	Husqvarna Mower LC18						
	Alspach, RW & H	649.00	842.41	-193.41	-30%	1	842.41
	Blair, Bob	1,249.00	1,667.85	-418.85	-34%	2	833.93
	Blanky, Rodderick	649.00	845.52	-196.52	-30%	1	845.52
	Garden Care Australia Pty	645.16	841.78	-196.62	-30%	1	841.78
	Island Way Motel	649.00	842.50	-193.50	-30%	1	842.50
		3,841.16	5,040.06	-1,198.90	-31%	6	840.01

SIDEKICK REPORTS FOR MYOB

REPORT EXAMPLE: SALESPERSON COMMISSION

Clearwater Pty Ltd
25 Spring Street
Blackburn
VIC, 3130

Salesperson Commission 01/06/2017 to 30/06/2017

19/08/2011 16:58:39	Invoice Date	Invoice Number	Invoice Amount	GST Amount	Freight Amount	Net Amount	Commission
Jones, Mary Commission Rate = 20%							
	12/06/2017	35	656.45	65.85		592.61	118.52
	17/06/2017	28	360.50	36.05		324.45	64.89
	21/06/2017	36	412.56	41.26		371.30	74.26
	23/06/2017	37	505.75	50.58		455.18	91.04
	27/06/2017	38	389.20	38.92		350.28	70.06
Totals for Jones, Mary				\$232.65		\$2093.81	\$418.76
					Plus GST		\$41.88
							\$460.64
Long, Alan Commission Rate = 15%							
	05/06/2017	31	488.50	48.85		439.65	65.95
	08/06/2017	30	135.00	13.50		121.50	18.23
	12/06/2017	24	175.50	17.55		157.95	23.69
	15/06/2017	32	175.50	17.55		157.95	23.69
	16/06/2017	58	468.75	46.88		421.88	63.28
	21/06/2017	16	(29.92)	-2.99		-26.93	-4.04
	23/06/2017	74	369.60	36.96		332.64	49.90
	23/06/2017	59	543.50	54.35		489.15	73.37
	27/06/2017	42	301.00	30.10		270.90	40.64
Totals for Long, Alan				\$262.74		\$2364.69	\$354.70

SIDEKICK REPORTS FOR MYOB

REPORT EXAMPLE: SALESPERSON STRIKE RATE

Peters Premier NZ No1

PO Box 12-101
Beckenham
Christchurch

Salesperson Strike Rate

01/04/2017 to 31/03/2018

25/05/2018 11:57:20

Month	Last Year Value	This Year Value	Invoice Quantity	Order Quantity	Confirmed Quantity	Quotes Quantity	Total Quantity	Strike Rate	Quotes Value
Logan, Johnny									
Apr	3,199.40	3,764.00	8	3	11	5	16	69%	1,880.00
May	4,234.70	4,982.00	9	4	13	5	18	72%	1,880.00
Jun	3,989.05	4,693.00	7	3	10	4	14	71%	1,504.00
Jul	3,078.70	3,622.00	5	1	6	2	8	75%	752.00
Aug	3,387.25	3,985.00	6	2	8	3	11	73%	1,128.00
Sep	3,954.20	4,652.00	5	1	6	2	8	75%	752.00
Oct	4,969.10	5,846.00	8	4	12	7	19	63%	2,632.00
Nov	3,927.85	4,621.00	7	5	12	5	17	71%	1,880.00
Dec	3,387.25	3,985.00	4	3	7	1	8	88%	376.00
Jan	3,653.30	4,298.00	5	2	7	3	10	70%	1,128.00
Feb	4,418.30	5,198.00	8	4	12	4	16	75%	1,504.00
Mar	3,795.25	4,465.00	10	6	16	7	23	70%	2,632.00
	45,994.35	54,111.00	82	38	120	48	168	71%	18,048.00

SIDEKICK REPORTS FOR MYOB

SUMMARY

- The software can be downloaded from the website below
- Any enquiries may be emailed to:
info@computingsolutions.co.nz
- For further details see:
www.computingsolutions.co.nz