



# Cargo for MYOB

## LOGISTICS SOFTWARE

Computing Solutions Ltd (Copyright)

# Data Files Required

- ▶ MYOB AccountRight File
- ▶ Online file preferred
- ▶ Premier version required
- ▶ There will be Purchase Orders
- ▶ Orders are changed to Bills
- ▶ There will be Broker Invoices
  
- ▶ Shipping Records
- ▶ One Excel File for each Shipment
- ▶ Or One Excel file for all Shipments

# The Process

- ▶ A Shipping Record is set up
  - ▶ - Copy and Paste from the Excel Master file
  - ▶ - or add a row to the single Shipping Record file
- ▶ A Purchase Order is entered into MYOB
  - ▶ - enter each Item to be purchased
  - ▶ - include the SHIPNBR Item and Shipping Record Number

# The Process

- ▶ The Purchase Order will be changed to a Bill
  - ▶ - include the Supplier Invoice Number
  - ▶ - The SHIPNBR reference will be retained
- ▶ A Purchase Bill is entered for the Import Broker
  - ▶ - this will include a reference to the Supplier Invoice number

# Reporting

- ▶ Landed Costs may now be allocated
- ▶ The Item Re-Order report may be run
- ▶ The Shipping Record Status report may be run

# MYOB Purchase Order

AR Purchases - New Item

Print Send To Journal Layout Register Help for this window

Purchases Type: Order

Supplier: San Diego Oil Supplies Corp Terms: C.O.D.  GST Inclusive

Currency: USD 1 NZD = 0.60000 USD

Ship to: High Performance Lubricants Ltd Purchase No.: 00002547

Date: 12/01/2020 Supplier Inv No.:

This refers to the Shipping Record (Excel)

Order	Received	Item Number	Description	Location	Price (NZD)	Price (USD)	Disc%	Total (NZD)	Total (USD)	Job	GST
200	0	103207	SPECIFIC CRDI DIESEL 5W40 12X1	01	\$200.00	120.00		\$40,000.00	24,000.00		E
150	0	103208	SPECIFIC CRDI DIESEL 5W40 4X4L	01	233.333333	140.00		\$35,000.00	21,000.00		E
0	0	SHIPNBR	Shipment No 45678		\$0.00	0.00		\$0.00	0.00		S15

Subtotal (USD): 45,000.00

Freight (USD): 0.00 S15

GST (USD): 0.00

Total Amount (USD): 45,000.00 = 75,000.00 NZD

Comment:

Ship Via:

Promised Date:

Journal Memo: Purchase; San Diego Oil Supplies Corp

Order Delivery Status: Already Printed or Sent

Paid Today (USD): 0.00

Balance Due (USD): 45,000.00

Save as Recurring Use Recurring Spell

Record Cancel

# MYOB Purchase Invoice

AR Purchases - Edit Item

Print Send To Journal Layout Register Attachments Help for this window

**BILL**

Supplier: San Diego Oil Supplies Corp Terms: C.O.D. GST Inclusive

Currency: USD 1 NZD = 0.60000 USD

Ship to: High Performance Lubricants Ltd

Purchase No.: 00002546

Date: 28/02/2020

Supplier Inv No.: SD-8765

This is a standard Supplier Invoice number. It is referred to later from the Import Broker Invoice

Bill	Received	Backorder	Item Number	Description	Location	Price (NZD)	Price (USD)	Disc%	Total (NZD)	Total (USD)	Job	GST
200	200	0	103207	SPECIFIC CRDI DIESEL 5W40 12X1	01	\$200.00	120.00		\$40,000.00	24,000.00		E
150	150	0	103208	SPECIFIC CRDI DIESEL 5W40 4X4L	01	\$233,333333	140.00		\$35,000.00	21,000.00		E
0	0	0	SHIPNBR	Ship Number 45678		\$0.00	0.00		\$0.00	0.00		S15

This is the 'SHIPNBR' Item, which includes the reference to the Shipping Record

Subtotal (USD): 45,000.00

Freight (USD): 0.00 S15

GST (USD): 0.00

Total Amount (USD): 45,000.00 = 75,000.00 NZD

Comment:

Ship Via:

Journal Memo: Purchase re SR-45678

Applied to Date (USD): 0.00 History...

Bill Delivery Status: Already Printed or Sent

Balance Due (USD): 45,000.00

# MYOB Broker Invoice

AR Purchases - Edit Service

Print Send To Journal Layout Register Attachments Help for this window

**BILL**

Supplier: ImportX Brokers Ltd Terms: C.O.D.  GST Inclusive

Currency: NZD

Ship to: High Performance Lubricants Ltd Purchase No.: 00002545  
Date: 28/03/2020  
Supplier Inv No.: ImpX-6543

Description	Account ...	Amount	Job	GST
Import Shipment SR-45678	6-1100	\$0.00		S15
Insurance	6-7100	\$1,000.00		S15
Freight	5-2200	\$2,000.00		E

Subtotal: \$3,000.00  
Freight: \$0.00 S15  
GST: \$150.00  
Total Amount: \$3,150.00

Comment:   
Ship Via:   
Promised Date:   
Journal Memo: Landed costs for SD-8765 Applied to Date: \$0.00  
Bill Delivery Status: Already Printed or Sent

**Journal memo**  
Type a memo that describes the purchase.

Save as Recurring Payment Spell

OK Cancel

This refers to the Import Supplier Invoice No.



# Reports Available

- ▶ Inventory Availability
- ▶ Inventory Item Details
- ▶ Inventory Landed Costs
- ▶ Inventory Re-Order report
- ▶ Purchases by Currency
- ▶ Purchases by Item
- ▶ Purchases Details
- ▶ Purchases Summary
- ▶ Sales by Currency
- ▶ Sales by Item
- ▶ Shipping Record Status

Automotive Supplies Ltd

PO Box 12-101  
Beckenham  
Christchurch

Inventory Availability  
01/04/2018 to 31/03/2019

03/05/2020 12:26:04

Code	Name	Sales	Units Sold	Average Per Month	Quantity On Hand	Supply Months	Sales Orders	Purchase Orders	Available	Minimum Level	Default ReOrder	Orders Required	Supplier Item Number
HVM-LC19AP	Husqvarna Mower LC19AP	0.00			1				1	2	2	2	HVM-LC19AP
HVM-LC19	Husqvarna Mower LC19	0.00			2				2	2	2		HVM-LC19
CMP-Engine	Mower Engine	0.00			2				2				
JDT-5100R	John Deere Tractor 5100R	135,000.00	1		2				2	1	1		JDT-5100R
JDB-F440M	John Deere Baler F440M	0.00			2				2	1	1		JDB-F440M
STL-MS231	Stihl Chainsaw MS231	0.00			4				4	6	1	2	STL-MS231
HVT-325H	Husqvarna Trimmer 325H	0.00			5				5	2	2		HVT-325H
WCSK1000	Wine Cask 1000ltrs	0.00			6				6				
HVC-460	Husqvarna Chainsaw 460	0.00			8				8	2	2		HVC-460
STL-HT-HS45600	Stihl Hedge Trimmer HS46-6	0.00			8				8	3	3		STL-HT-HS45600
HVC-236	Husqvarna Chainsaw 236	2,500.00	5		9				9	4	2		HVC-236
HVM-LC18	Husqvarna Mower LC18	1,898.00	3		10				10	2	2		HVM-LC18
JDM-D155R	John Deere Mower X155R	17,230.77	2		11				11	2	2		JDM-D155R
PP-200	PL-Pipe-200	0.00			12				12				
HVT-122HD	Husqvarna Trimmer 122HD	0.00			14				14	2	2		HVT-122HD
HVC-562	Husqvarna Chainsaw 562	3,700.00	2		14				14	1	2		HVC-562
MLD-P400	Moulding 400	0.00			17				17				
CMP-Rotor	Rotor Blade	0.00			20				20				
1230011	Cooktop 1605	0.00			21				21				
CMP-Tank	Petrol Tank	0.00			22				22				
JDM-SP-J20	John Deere Spark Plug J20	0.00			24				24	48	48	48	JDM-SP-J20
JDM-SP-J10	John Deere Spark Plug J10	0.00			80				80	48	56		JDM-SP-J10
CMP-Wheel	Mower Wheel	0.00			88				88				
		160,328.77	13	1	382								

Sorted by Availability, Shows all Sales and Orders, Selection = All Items



**Automotive Supplies Ltd**

PO Box 12-101

Beckenham

Christchurch

**Inventory Landed Costs**

01/02/2020 to 29/02/2020

20/02/2020 19:34:07

Item Code	Amount	Account	Memo
MLD-P400	50	6-1950	Insurance
MLD-P400	100	6-2920	Freight Expense
WCSK1000	100	6-1950	Insurance
WCSK1000	200	6-2920	Freight Expense

Supplier Invoice for Items: SP87654

Supplier Invoice for Costs: 12365

Your MYOB file has been updated with the Inventory Adjustment



## Automotive Supplies Ltd

PO Box 12-101  
Beckenham  
Christchurch

### Purchases by Currency 01/01/2020 to 31/03/2020

p3/05/2020 11:50:21

Customer	Date	Invoice No	Foreign Value	Local Then	Local Now	Difference	Exchange Rate	Percentage Of Total
<b>AUD Australian Dollar 0.94</b>								
Stuckey Construction Corp	14/01/2020	00000052	60.00	64.52	63.83	0.69	0.93	0.21%
Stuckey Construction Corp	12/01/2020	00364185	5,217.39	5,491.99	5,550.41	-58.42	0.95	18.15%
Stuckey Construction Corp	11/01/2020	00364189	600.00	645.16	638.30	6.86	0.93	2.13%
Stuckey Construction Corp	03/02/2020	00364186	6,000.00	6,315.79	6,382.98	-67.19	0.95	20.88%
Stuckey Construction Corp	13/01/2020	00364195	900.00	967.74	957.45	10.29	0.93	3.20%
Stuckey Construction Corp	02/02/2020	00364196	1,800.00	1,935.48	1,914.89	20.59	0.93	6.40%
Stuckey Construction Corp	12/01/2020	00364197	6,000.00	6,451.61	6,382.98	68.63	0.93	21.33%
			20,577.39	21,872.29	21,890.84	-18.55	0.94	72.30%
Total Foreign Sales			\$20,577.39	\$21,872.29	\$21,890.84	-\$18.55	0.94	72.30%
Total Local Sales				\$8,380.68				27.70%
Total Sales				\$30,252.97				100.00%

Automotive Supplies Ltd

Purchases by Item Invoice (Detail)

01/01/2020 to 31/03/2020

19/04/2020 11:06:15

Date	Ref	Quantity	Price	Total
<b>HVC-562 Husqvarna Chainsaw 562</b>				
14/01/2020	00000053	2	500.00	1,000.00
12/02/2020	00000041	2	500.00	1,000.00
Item Totals		4	500.00	2,000.00
<b>HVM-LC18 Husqvarna Mower LC18</b>				
11/01/2020	00364189	1	645.16	645.16
15/03/2020	00000066	2	645.16	1,290.32
Item Totals		3	645.16	1,935.48
<b>HVT-122HD Husqvarna Trimmer 122HD</b>				
12/01/2020	00364185	12	457.67	5,491.99
15/03/2020	00000066	2	457.67	915.33
Item Totals		14	457.67	6,407.32
<b>JDM-SP-J10 John Deere Spark PLug J10</b>				
14/01/2020	00000052	6	5.38	32.26
14/01/2020	00000052	6	5.38	32.26
15/03/2020	00000067	24	5.38	129.03
Item Totals		36	5.38	193.55
<b>JDM-SP-J20 John Deere Spark PLug J20</b>				
15/03/2020	00000067	12	8.00	96.00
Item Totals		12	8.00	96.00
<b>Grand Totals</b>		<b>69</b>	<b>154.09</b>	<b>10,632.35</b>

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**Purchases Detail**  
01/04/2018 to 31/03/2019

11/05/2020 14:01:44

Date	ID No	Status	Supplier	Quantity	Item/Ac	Description	Amount	Due Date
05/04/2018	00000048	Open	Peters Merchandise Supplies		5-1510	Purchase for L	1,800.00	05/04/2018
23/05/2018	00000045	Open	Peters Merchandise Supplies		5-1690		1,247.52	23/05/2018
30/05/2018	00000042	Order	Mico Supplies Ltd	3	HVT-325H	Husqvarna Trii	1,043.45	30/05/2018
31/05/2018	00000046	Open	Peters Merchandise Supplies		5-1690		659.10	31/05/2018
12/06/2018	00000071	Order	Mico Supplies Ltd	20	Super	Super Phosphi	6,300.00	12/06/2018
30/06/2018	00000043	Order	McCullough Chainsaws Ltd	5	STL-MS251	Stihl Chainsaw	2,173.91	30/06/2018
30/06/2018	00364192	Order	John Deere & Co Ltd		1-1320	John Deere M	9,565.22	30/06/2018
30/06/2018	00364193	Order	John Deere & Co Ltd		1-1320	John Deere M	9,565.22	30/06/2018
02/08/2018	00000050	Closed	Masport Ltd		5-1510	Mileage	115.00	02/08/2018
02/08/2018	00000050	Closed	Masport Ltd		5-1510	King - Varieite	247.50	02/08/2018
02/08/2018	00000050	Closed	Masport Ltd		5-1510	King - Kitchen	715.00	02/08/2018
02/08/2018	00000050	Closed	Masport Ltd		5-1510	King - Robes	742.50	02/08/2018
08/08/2018	00000067	Order	Mico Supplies Ltd		5-1510	18 Trucks barl	36,000.00	08/08/2018
15/08/2018	00000069	Order	Mico Supplies Ltd		5-1510	5 Trucks grave	30,000.00	15/08/2018
21/08/2018	00000070	Order	Freightways NZ		5-1510	Freight for Aug	12,500.00	21/08/2018
15/09/2018	00000068	Order	Peters Merchandise Supplies		5-1540	Plants as attac	35,000.00	15/09/2018
09/10/2018	00000051	Closed	Husqvarna Chainsaws Ltd		5-1010		-100.00	09/10/2018
12/12/2018	00000054	Closed	Chatswood Kitchen Supplies Ltd	10	INCBLD	ENCAPSULATE	2,000.00	12/12/2018
12/01/2019	00000065	Order	Freightways NZ		6-2920	Water tank to	1,560.00	12/01/2019
07/02/2019	00364187	Open	Fresno Diesel Supplies	20	1230011	Cooktop 1605	13,377.92	07/02/2019
Grand Total							<u>\$ 164,512.34</u>	

Report basis: All Invoices and Orders, Sorted by Date



## Automotive Supplies Ltd

PO Box 12-101

Beckenham

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### Purchases Summary

01/04/2018 to 31/03/2019

11/05/2020 16:50:57

Date	ID No	Status	Supplier	Amount	Due Date
05/04/2018	00000048	Open	Peters Merchandise Supplies	1,800.00	05/04/2018
23/05/2018	00000045	Open	Peters Merchandise Supplies	1,247.52	23/05/2018
30/05/2018	00000042	Order	Mico Supplies Ltd	1,043.45	30/05/2018
31/05/2018	00000046	Open	Peters Merchandise Supplies	659.10	31/05/2018
12/06/2018	00000071	Order	Mico Supplies Ltd	6,300.00	12/06/2018
30/06/2018	00000043	Order	McCullough Chainsaws Ltd	2,173.91	30/06/2018
30/06/2018	00364192	Order	John Deere & Co Ltd	9,565.22	30/06/2018
30/06/2018	00364193	Order	John Deere & Co Ltd	9,565.22	30/06/2018
02/08/2018	00000050	Closed	Masport Ltd	1,820.00	02/08/2018
08/08/2018	00000067	Order	Mico Supplies Ltd	36,000.00	08/08/2018
15/08/2018	00000069	Order	Mico Supplies Ltd	30,000.00	15/08/2018
21/08/2018	00000070	Order	Freightways NZ	12,500.00	21/08/2018
15/09/2018	00000068	Order	Peters Merchandise Supplies	35,000.00	15/09/2018
09/10/2018	00000051	Closed	Husqvarna Chainsaws Ltd	-100.00	09/10/2018
12/12/2018	00000054	Closed	Chatswood Kitchen Supplies Ltd	2,000.00	12/12/2018
12/01/2019	00000065	Open	Freightways NZ	1,560.00	12/01/2019
07/02/2019	00364187	Open	Fresno Diesel Supplies	13,377.92	07/02/2019
Grand Total				<u>\$ 164,512.34</u>	

Report basis: All Invoices and Orders, Sorted by Date

Automotive Supplies Ltd

Sales by Currency  
01/01/2019 to 31/03/2019

23/08/2019 11:47:19

	Customer	Date	Invoice No	Foreign Value	Local Value	Difference	Exchange Rate	Percentage Of Total
AUD	Australian Dollar							
	Garden Care Australia Pty Ltd	12/01/2019	00000089	5,000.00	5,208.33	208.33	0.96	3.88%
	Garden Care Australia Pty Ltd	08/03/2019	00000062	1,200.00	1,250.00	50.00	0.96	0.93%
	Garden Care Australia Pty Ltd	15/03/2019	00000060	600.00	645.16	45.16	0.93	0.48%
	Murray River Houseboats Pty Ltd	12/03/2019	00000092	7,800.00	8,125.00	325.00	0.96	6.06%
				14,600.00	15,228.49	628.49	0.96	11.35%
USD	US Dollar							
	Jackson Imports Corp	12/02/2019	00000091	6,800.00	10,461.54	3,661.54	0.65	7.80%
	Stuckey Construction Corp	12/02/2019	00000090	4,000.00	6,153.85	2,153.85	0.65	4.59%
				10,800.00	16,615.39	5,815.39	0.65	12.38%
	Total Foreign Sales			\$25,400.	\$31,843.88	\$6,443.88	0.80	23.73%
	Total Local Sales				\$102,344.9			76.27%
	Total Sales				\$134,188.78			100.00%

Automotive Supplies Ltd

Sales by Item (Detail)  
01/01/2020 to 31/03/2020

19/04/2020 11:07:39

Date	Ref	Quantity	Price	Discount	Sales	Cost of Sales	Margin
<b>HVC-460</b>		<b>Husqvarna Chainsaw 460</b>					
10/01/2020	00000113	1	537.63		537.63	395.45	142.18
22/02/2020	00000091	1	769.23		769.23	395.45	373.78
Item Totals		2	653.43		1,306.86	790.90	515.96
<b>HVC-562</b>		<b>Husqvarna Chainsaw 562</b>					
11/01/2020	00000087	1	600.00		600.00	491.53	108.47
Item Totals		1	600.00		600.00	491.53	108.47
<b>HVM-LC18</b>		<b>Husqvarna Mower LC18</b>					
12/01/2020	00000060	1	645.16		645.16	812.68	-167.52
15/01/2020	00000057	1	782.61		782.61	795.17	-12.56
12/03/2020	00000090	1	998.46		998.46	789.12	209.34
12/03/2020	00000105	2	649.00		1,298.00	1,573.82	-275.82
20/03/2020	00000106	2	500.00		1,000.00	1,573.82	-573.82
Item Totals		7	674.89		4,724.23	5,544.61	-820.38
<b>JDM-D155R</b>		<b>John Deere Mower X155R</b>					
21/03/2020	00000056	1	6,400.00		6,400.00	5,500.00	900.00
Item Totals		1	6,400.00		6,400.00	5,500.00	900.00
<b>NIK3PACK</b>		<b>Insect Killer 250ml 3 Pack</b>					
20/01/2020	00082109	1	30.00		30.00	0.00	30.00
15/02/2020	00082110	1	30.00		30.00	0.00	30.00
Item Totals		2	30.00		60.00	0.00	60.00
<b>Grand Totals</b>		<b>13</b>	<b>1,007.01</b>		<b>13,091.09</b>	<b>12,327.04</b>	<b>764.05</b>

Foreign values are converted to Local values

## Automotive Supplies NZ Ltd

### Inward Shipping Records

01/04/2019 to 31/03/2020

Shipping Record	267	Status	ORDER - In Transit				
<b>Details</b>		<b>Receive Details</b>					
Date Started	17/11/2019	Receiving Warehouse	Auckland				
Staff Name	Garth	Received Date					
Supplier	VT Lube Ltd	Inwards No					
Departure Port	Saigon	Serial No					
Departure Date	23/11/2019	Put Stock on Hold	No				
Arrival Port	Auckland						
Arrival Date	03/02/2020						
<b>Vessel</b>		<b>Values</b>					
Vessel Name	Kota Jati	Value In	9400				
Yoyage No.	Mondiale	Value in Euros	5546				
Company	Mondiale	Invoice Amount					
Conignment No	CN6543	Last Change	04/03/2020				
Weight Kg							
Number FCLs							
Date	ID No	Item Number	Description	Location	Quantity	Price	Total
11/11/2019	00002544	102914	H-TECH 100 PLUS 0W20 200L	Christchurch	2	700	1400
11/11/2019	00002544	103859	8100 X-CESS 5W40 200L C	Christchurch	5	600	3000
11/11/2019	00002544	103900	TRANSOIL EXPERT 10W40 1L C	Christchurch	10	500	5000
							\$9,400.00