



GROUP STATEMENTS for



Group Statements for MYOB Accounting

WHAT IS IT ?

GROUP STATEMENTS is a software product that offers unique additional features for users of the MYOB family of accounting applications. Invoices from individual customers can be grouped together onto one statement..

WHY USE IT ?

Some users of MYOB Accounting software (usually distributors of products) need to invoice sales to individual customers, however send a statement to a master distributor or 'Head Office'. The **GROUP STATEMENTS** software can pool these invoices together into one statement at no further cost for data entry.

HOW DOES IT WORK ?

Customer cards in MYOB are set up in groups using 'Custom Lists'. One custom list box is used to specify which group the customer belongs to and another to specify which cards are the 'Head Office'. **GROUP STATEMENTS** then reads MYOB data from the Accounts Receivable report written to disk by MYOB. It then formats statements to a single address combining invoices from all customers specified as belonging to that group.

WHAT ARE ITS FEATURES ?

Invoices can be in one sequence down the page, or else each customer name can be shown with a separate total.

Some formats include a right hand remittance advice for pre-printed stationery.

Other options allow for customised text (eg payment terms), and whether to show ageing details.

Clearwater Ltd 25 Spring Street Wellington					STATEMENT				
Bags & Accessories Ltd Private Bag 987-654 SABC Auckland					Date	Page 1			
					31/05/2006				
DATE	REF	DESCRIPTION	CHARGES	CREDITS	BALANCE				
Customer: Bridgets Bag Store 18504									
04/05/2006	003482	Riviera Giftbells	28.00						
21/05/2006	003471	Bracelets & Belts	1,200.00						
					1,228.00				
Customer: Farmers Fashion Dept 12564									
15/04/2006	003708	Jane's order	200.00						
15/04/2006	003707	Black Panther	500.00						
21/04/2006	003702	Christina's order	1,230.00						
04/05/2006	003481	Florence Brief	420.00						
21/05/2006	002872	1 Stromberg Red	700.00						
					3,050.00				
Customer: Heme Bay Bag Supplies 13542									
05/03/2006	0C3710	Credit		-100.00					
05/04/2006	003710	4 Black Velvet	1,100.00						
15/04/2006	003458	Modena Bag - Black	697.00						
24/04/2006	003109	Aussie Croc	1,950.00						
25/04/2006	003709	Vesuvius range	2,550.00						
28/04/2006	003701	Assorted belts	2,461.34						
12/05/2006	003711	1 Nemess	1,000.00						
					9,658.34				
					Pre-Mar	Mar	Apr	May	BALANCE
					0.00	-100.00	10,688.34	3,348.00	13,936.34
Balance of invoices due 20th following month.									
Remittance Advice									
Clearwater Ltd 25 Spring Street Wellington					Client	Bags & Accessories Ltd			
					Date	31/05/2006			
					Balance owing	\$13,936.34			

COMPUTER COMPATABILITY

GROUP STATEMENTS is a Windows product, with standard Windows features, including a full range of context-sensitive Help notes. Once registered, the demonstration version becomes the full working copy and can be used immediately. **GROUP STATEMENTS** can be run on Mac computers using PC emulation software.

HOW DO I GET THE FORMAT I NEED ?

If the format you need is not included, it can be added. The cost will depend on the complexity of the format.

WHAT DOES IT COST ?

GROUP STATEMENTS has a recommended retail price of \$NZ300.00 plus GST, or \$AU300.00. Payment may be by Direct Credit, Cheque, Mastercard or Visa.

GROUP STATEMENTS can be tried out on a trial basis, and then registered by phone, fax or e-mail once payment is confirmed. You can order the software and pay by credit card using the web site below.

WHERE DO I GET A COPY ?

You can download a free trial version from www.computingsolutions.co.nz

If you are unable to download, a demonstration CD may be obtained for \$11.25 from:

COMPUTING SOLUTIONS LTD

Phone (03) 332 3050

Fax (03) 332 4050

Mobile 027 438 5082

P O Box 12-101, Christchurch

E-mail info@computingsolutions.co.nz