

Clearwater Ltd

25 Spring Street
Wellington

Activity Slip [Job Detail]

01/07/2003 through 30/06/2004

31/10/2005
21:05:37

Date	Employee	Activity	Notes	Units	Billable	Billed	Balance
Customer: A-Z Stationery Supplies							
Job: 1223							
01/01/2004	Jane Meyer	Audit of Accounts	Auditing of accounts	10	1,500.00	1,500.00	0.00
10/01/2004	Jane Meyer	Documentation	Prepare documents and photocopy the reports	1	300.00	0.00	300.00
Job Totals for 1223				11	1,800.00	1,500.00	300.00
Job: 1224							
02/07/2003	John Smith	Documentation	Filing Company records	20	6,000.00	0.00	6,000.00
07/01/2004	Jane Meyer	Audit of Accounts	Auditing the accounts	9	1,350.00	1,350.00	0.00
Job Totals for 1224				29	7,350.00	1,350.00	6,000.00
Customer Totals				40	9,150.00	2,850.00	6,300.00
Customer: DHL Worldwide Express							
Job: 1227							
02/07/2003	John Smith	Documentation	Setting up new Company	20	6,000.00	0.00	6,000.00
01/01/2004	Jane Meyer	Audit of Accounts	Draft directors report	10	1,500.00	1,500.00	0.00
01/01/2004	Jane Meyer	Audit of Accounts	Interview directors	10	1,500.00	1,500.00	0.00
Job Totals for 1227				40	9,000.00	3,000.00	6,000.00
Customer: Leisure Landscape Nursery							
Job: 1225							
12/02/2004	John Smith	Consultation Fees	Consultation on setting up a new company using MYO	5	1,350.00	1,350.00	0.00
18/02/2004	John Smith	Documentation	Customising forms and reports	1	300.00	300.00	0.00
Job Totals for 1225				6	1,650.00	1,650.00	0.00
Job: 1226							
15/02/2004	John Smith	Consultation Fees	Settig up an MYOB Accounting new data file	3	630.00	0.00	630.00
Customer Totals				9	2,280.00	1,650.00	630.00
Grand Totals				89	20,430.00	7,500.00	12,930.00